



## Phillip Capital Inc. Employment Opportunity

**Job Title: Staff Accountant – Broker Dealer (Hybrid: Onsite and Remote Work)**

**Location: Chicago, IL**

### **About Phillip Capital Inc. and the Phillip Capital Group**

Phillip Capital Inc. is dually registered with the SEC/FINRA as a self-clearing broker dealer and the CFTC as a registered Futures Commission Merchant (FCM). We offer the opportunity to grow your skills and make meaningful, visible contributions to both your team and the company. We believe in integrity, accountability, open communication, and continual improvement to build for the long term. Our office in the iconic Board of Trade Building is conveniently located near Metra and CTA lines and close to restaurants, parks, shopping, and cultural institutions. Our building amenities include indoor bicycle parking, a gym, and a rooftop deck. Learn more about us at [www.phillipcapital.com](http://www.phillipcapital.com) and [www.phillip.com.sg](http://www.phillip.com.sg).

### **Responsibilities**

- Perform day-to-day critical accounting functions including reconciliations, accounts payable, and month-end close procedures.
- Work closely with brokers, clients, and internal teams to manage daily operations.
- Process incoming and outgoing client transactions.
- Contribute to the ongoing surveillance of potential fraudulent activities.
- Assist with routine audits and/or regulatory examinations as necessary.
- Participate in projects and independently initiate improvements to existing policies and procedures.
- Utilize accounting and other software applications, financial systems, and databases to record, track, and analyze financial information.

### **Qualifications**

- Bachelor's Degree in accounting, finance, or a related field.
- 1-3 years of accounting experience, preferably in the financial services industry or a trading environment.
- Working knowledge of US GAAP.
- Ability to work in a fast-paced, dynamic environment and adapt to changes in regulatory requirements.
- Hands on experience with financial software and Microsoft Excel.
- Necessary traits: absolute integrity, strong sense of ownership, detail oriented, excellent communication skills, and ability to reflect upon and learn from mistakes.

**Preferred Qualifications:** CPA, knowledge of SQL or other programming languages, familiarity with SEC and CFTC regulations.

Please apply via LinkedIn or Indeed or submit a resume directly to [careers@phillipcapital.com](mailto:careers@phillipcapital.com) with "Staff Accountant" in the subject line to be considered for this position. Phillip Capital Inc. will not consider candidates sent by recruiters for this position.