

## Phillip Capital, Inc

### Jr. E-Trading Specialist

Phillip Capital Inc. seeks a Jr. E-Trading Specialist interested in joining a team supporting a self-clearing FCM and Broker Dealer. The E-Trading team works closely with FCM clients and brokers to manage futures market access and troubleshoot any potential issues. The ideal candidate should have a high technical aptitude, interest in financial markets, and the ability to thrive in both independent and team scenarios.

#### Responsibilities

- Work closely with E-Trading Manager and other specialists to manage daily futures trading desk operations – customer platform, trading, and exchange support
- Assume ownership of day-to-day ETrading support inbox; completing requests on time and/or routing to the appropriate internal or external party.
- Monitor trading platforms and exchange GUIs for rejected orders and resolve if necessary
- Monitor risk reports and take action if necessary
- Participate in projects and process improvement initiatives
- Interact with developers and technology to address problems as they present, new features and functionalities. Ability to write specs, manage projects and commitment to testing: seeing project through to completion.
- Ensure trading and compliance processes are completed; escalate issues to management if necessary
- Support securities business by monitoring platform, orders, and assisting in all trading related matters
- Support other internal departments as necessary

#### Minimum Qualifications

- Series 3 required within 90 days of start
- Ability to obtain securities licensing
- 0 - 2 years of work experience within the financial service industry
- Knowledge of futures markets
- Ability to work in a time sensitive and often pressured trading environment
- Strong client service skills
- Proficiency in Microsoft Word and Excel, SQL and Python skills strongly preferred.
- Ability to quickly and effectively absorb and analyze information
- Clear communicator and willingness to work closely with internal departments
- Results oriented, efficient, and ability to learn from mistakes

#### Preferred Qualifications

- Bachelor's Degree in business, finance, economics, computer science, engineering or related field.

Please send a resume to [careers@phillipcapital.com](mailto:careers@phillipcapital.com) with "Jr. E-Trading Specialist" in the subject line. Phillip Capital Inc. will not consider candidates sent by recruiters.



## **About Phillip Capital Inc. and the Phillip Capital Group**

Phillip Capital Inc. is a growing SEC registered securities self-clearing broker-dealer and Futures Commission Merchant (FCM) firm based in Chicago. Phillip Capital Inc. has clearing memberships with CME Group, DME, ICE US, ICE EU, OCC, NFX, CFE, and DTCC. Find out more at [www.phillipcapital.com](http://www.phillipcapital.com) and [www.phillip.com.sg](http://www.phillip.com.sg).