

Phillip Capital Inc. Employment Opportunity in Chicago

Treasury Specialist

Phillip Capital Inc., a self-clearing FCM and broker-dealer located in Chicago, seeks an experienced treasury specialist. The ideal candidate has experience inputting and reviewing incoming client bank transactions in a broker setting and is comfortable with process improvements and backing up other roles.

Responsibilities

- Process incoming and outgoing client transactions.
- Monitor bank accounts intraday and book to the general ledger.
- Assist in monitoring for fraud activity.
- Input data as part of daily treasury management processes.
- Assist with accounts payable and receivable processes.
- Work closely with the customer support team.
- Communicate with introducing brokers.
- Assist with projects as needed including process improvement and testing of new IT systems related to payments.

Qualifications

- Accounting background.
- Strong in Excel and existing proficiency in databases/SQL query or strong interest.
- Basic understanding of banking.
- Ability to solve problems.
- Strong organizational skills with the ability to successfully manage multiple tasks, prioritize, and meet deadlines.
- Demonstrated self-starter, who also works well in a team environment.
- Customer service experience and skills.
- Prefer Bachelor's Degree in Finance, Accounting, or related field.
- Ability to pass licensing exams such as the NFA Series 3 and FINRA Series 99.

Phillip Capital Inc. believes a long-term business is built on integrity and being responsive to customers. The firm has an open floor plan designed to support teamwork, transparency, and open communication between employees at all levels.

Please send a resume to careers@phillipcapital.com to be considered for this position with "Treasury Specialist" in the subject line. Phillip Capital Inc. will not consider candidates sent by recruiters for this position.

About Phillip Capital Inc. and the Phillip Capital Group

Phillip Capital Inc. is a growing SEC registered securities self-clearing broker-dealer and Futures Commission Merchant (FCM) firm based in Chicago. Phillip Capital Inc. has clearing memberships with CME Group, DME, ICE US, ICE EU, OCC, NFX, CFE, and DTCC. Find out more at www.phillipcapital.com and www.phillip.com.sg.