

## **Phillip Capital Inc. Employment Opportunity in Chicago**

### **Treasury Specialist**

Phillip Capital Inc. continues to expand its Chicago based, international self-clearing Broker-Dealer/FCM firm and is looking for a Treasury Specialist to help take this position, and the firm, to the next level! The role is an entry level, high-volume, and hands-on role with opportunities and career development paths for the right candidate. Excellent career growth opportunity and high visibility within the firm.

### **Primary Responsibilities**

- Process incoming and outgoing client transactions.
- Monitor bank accounts intraday and book to the general ledger.
- Assist in monitoring for fraud activity.
- Input data as part of daily treasury management processes.
- Assist with accounts payable and receivable processes.
- Work closely with the customer support team.
- Communicate with introducing brokers.
- Assist with projects as needed including process improvement and testing of new IT systems related to payments.

### **Background/Competencies**

- Accounting background.
- Strong in Excel.
- Demonstrated proficiency in databases and SQL.
- Basic understanding of banking.
- Ability to solve problems.
- Strong organizational skills with the ability to successfully manage multiple tasks, prioritize, and meet deadlines.
- Demonstrated self-starter, who also works well in a team environment.
- Customer service experience and skills.
- Prefer Bachelor's Degree in Finance, Accounting, or related field.
- Necessary traits: Absolute integrity, strong sense of ownership, detail oriented, solid communication skills, and ability to reflect upon and learn from mistakes.
- Ability to pass licensing exams such as the NFA Series 3 and FINRA Series 99.

Incredible opportunity to be a contributing member of a growing business. Team atmosphere. Good benefit package. Nice office – conveniently located in Chicago's downtown financial district. Close to trains.

### **About Phillip Capital Inc. and the PhillipCapital Group**

Phillip Capital Inc. is a growing SEC registered securities self-clearing broker-dealer and Futures Commission Merchant (FCM) firm based in Chicago. Phillip Capital Inc. has clearing memberships with CME/CBOT/COMEX/NYMEX/KCBOT, DME, ICE US, ICE EU, NFX, CFE, and DTCC.

PhillipCapital has common ownership and works closely with the PhillipCapital Group which is headquartered in Singapore. The group has network companies operating in the financial hubs of more than sixteen countries, and it is a leading provider of a full range of investment services including global equities, futures, commodities, currencies, mutual funds, insurance etc. in Asia. Founded in 1975, the Group has shareholders' funds greater than \$1.5 Billion USD, global assets under custody greater than \$28 Billion USD, over 900,000 client accounts worldwide, and a global staff strength greater than 3,500. In addition, our affiliated companies currently hold direct membership to twenty six futures exchanges worldwide.

### **Next Steps**

Please send a resume and salary expectations to [careers@phillipcapital.com](mailto:careers@phillipcapital.com) to be considered for this position with "Treasury Specialist" in the subject line. No phone calls please, and do not contact Phillip Capital Group of businesses in other countries about this position. Phillip Capital Inc. will not consider candidates sent by recruiters for this position.

Find out more at [www.Phillipcapital.com](http://www.Phillipcapital.com) and [www.phillip.com.sg](http://www.phillip.com.sg).