

Phillip Capital Inc. Employment Opportunity in Chicago

Phillip Capital continues to expand its Chicago-based futures and brokerage business. We are seeking a well-rounded IT Systems Administrator to join our team. You will manage our infrastructure including but not limited to servers, shared storage systems, email, phone systems, virtualization technology, system documentation and access controls. This role would also provide desktop support to our users for our rapidly growing company. The successful candidate will report to the VP of IT (Infrastructure and Security). We just moved into a brand new office space which is conveniently located in Chicago's downtown financial district close to trains.

Primary Responsibilities

- Manage cloud hosting and on-site server and network infrastructures
- Work closely with compliance and Disaster Recovery team to ensure DR/Back up plan is implemented and executed well
- Ensure the absolute security of the environment related to hacks, malware, etc.
- Inventory control for all IT assets of the company
- Routinely set up patches and systems upgrade for servers.
- Administer email cloud solution as well as data storage applications.
- Assist VP of IT in developing and managing projects that improve Business Continuity and Disaster Recovery process
- Manage end user support related to application issues and equipment such as laptops, work stations, phones etc.
- Administer windows servers and our Active Directory environment.

Requirements

- Minimum of 3 years of hands-on system administration experience in a Windows environment (Windows 2008R2, Windows 2012, IIS and MSSQL)
- Experience and knowledge in setting up AD environment and IIS servers required.
- Experience with cloud platforms such as Amazon AWS and Office 365
- Experience installing and configuring and troubleshooting servers and desktops,
- Solid understanding of network and computer security, security protocols, encryption, DNS and DHCP.
- Strong documentation skills and ability to work independently and take initiative to proactively manage work load.
- Absolute integrity, results oriented, efficient and ability to learn from mistakes

Bonus Qualifications

Knowledge in DBA functions in MSSQL a plus.

About Phillip Capital Inc. and the Phillip Capital Group



Your Partner In Finance

Phillip Capital Inc. is a growing SEC registered securities self-clearing broker-dealer and Futures Commission Merchant (FCM) firm based in Chicago. Phillip Capital Inc. has clearing memberships with CME/CBOT/COMEX/NYMEX/KCBOT, DME, ICE US, ICE EU, NFX, CFE, and DTCC.

PhillipCapital has common ownership and works closely with the PhillipCapital Group which is headquartered in Singapore. The group has network companies operating in the financial hubs of more than sixteen countries, and it is a leading provider of a full range of investment services including global equities, futures, commodities, currencies, mutual funds, insurance etc. in Asia. Founded in 1975, the Group has shareholders' funds greater than \$1.5 Billion USD, global assets under custody greater than \$28 Billion USD, over 900,000 client accounts worldwide, and a global staff strength greater than 3,500. In addition, our affiliated companies currently hold direct membership to twenty six futures exchanges worldwide.